



P.O. BOX 16846 2826 S. ELM EUGENE STREET GREENSBORO, NC 27416-0846 (336) 273-1737

Job Posting

Date: February 1, 2024
Expiration Date: February 9, 2024
Job Title: Production Planner
Shift: 1st shift (onsite)
Reports to: Plant Manager

Salary Exempt Position with salary range: \$80,000-\$110,000 and bonus potential of 15%

Job Summary:

As the Production Planner at MML, you play a crucial role in coordinating and optimizing our production processes to meet customer demands. The ideal candidate(s) will possess strong organizational skills, strict attention to details, and an ability to coordinate and communicate cross-functionally to ensure efficient and timely production schedules.

Direct responsibilities:

- **Material Requirement Planning (MRP):** Production planning, scheduling, and inventory control in management of manufacturing processes.
- **Production Scheduling** of Liquid and Powder Production: Develop and maintain detailed production schedules to meet customer demand while maximizing the company's resource utilization.
- **Material Planning:** Coordinate with purchasing to ensure the timely availability of raw materials as needed to meet production demands.
- **Capacity Utilization Planning:** Assess production capacity and adjust schedules as needed to meet production deadlines.
- **Collaboration:** Work closely with Mixers, Packers, Logistics, QC/IQC, and Customer Service to communicate production plans and address any issues or constraints. Coordinate Preventative Maintenance Programs to boost productivity via equipment availability.
- **Risk Mitigation:** Anticipate and address potential production disruptions, provide solutions to mitigate risks and ensure production continuity.
- **Data Analysis:** Analyze production data, performance metrics, and key performance indicators to make informed decisions and drive improvements leveraging various MRP technologies (Vicinity, Solomon, Business Central, Safe Food 360, etc.)
- **Communicate:** Regularly communicates production updates, challenges, and achievements to relevant stakeholders.
- **Partner:** Overlap with Inventory Management to monitor and control inventory levels to minimize excess and obsolete inventories while ensuring product availability.

Required Qualifications:

- Proven experience as a Production Planner or in a similar role within manufacturing industry accustomed to small batch processing
- Strong analytical and problem-solving skills
- Excellent communication and interpersonal skills
- Proficient with production planning software
- Knowledge of supply chain principles and best practices
- Detail-oriented with the ability to manage multiple priorities simultaneously

Preferred Qualifications:

- Bachelor's Degree. Preferably in Supply Chain Management or related field
- Project Management Certification
- Prior Chemical processing experience
- Prior Food Manufacturing experience

Physical Requirements:

- Ability to sit, stand and walk for long periods at a time
- Ability to work in a chemical manufacturing environment

Interested applicants should send a resume to hr@mothermurphys.com